

**ICT ACCEPTABLE USAGE AGREEMENT K-2 STUDENTS**

I agree to follow the online rules set out below when I use the Education Department provided online services:

- I will ask the teacher first before using the school computers or iPads.
- I will not give my password to other students.
- I will not let other people logon and/or use my account without checking with the teacher first.
- I will tell the teacher if I think someone is using my online account.
- I will tell the teacher if I see anything that makes me feel uncomfortable or that I know I should not access or view at school.
- I will only use material from the Internet if I have asked the teacher.
- If I download material or pictures from the Internet I will say where it comes from.
- I will not give out my name, phone number, address, name of school, photographs or other details about myself or others when online without checking with the teacher first.
- I will take care when using the computers and iPads and will not change the computer settings.
- I will not use the school computers to be mean, rude or unkind about other people.

I understand that:

- If I use the Internet or my online account in a way that I should not, then I may not be able to use these in the future.
- I may be liable for misuse of the computer and the police may be contacted.

I agree to abide by the Allendale Primary School ICT Acceptable Usage Agreement for K-2 students.

I understand that if I am given an online services account and break any of the rules in the agreement that the principal may take disciplinary action including contacting my parents, taking away my ICT privileges and possibly contacting the police.

**Name of Student:** \_\_\_\_\_

**Signature of student:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of parent:** \_\_\_\_\_

Office use only: Date processed:                    /                    /

Processed by (initials):