

ALLENDALE  
PRIMARY SCHOOL  
PRE-PRIMARY  
2019 REQUIREMENTS

**IMPORTANT:**

- When ordering online please make sure you use the **correct** code (ie some schools have the option of pick up or delivery). You can only opt for pick up if you place your order **before** the return date on your booklists.
- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- If ordering online, please retain 'confirmation of payment' email that you would have been sent once you paid for your order. Any queries about payment please contact enquiries@ziggies.net.au
- **PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES.**
- Any further queries about our Returns policy, trading hours etc please visit ziggies.net.au/support-for-parents/
- **BY ORDERING ONLINE, YOU GO INTO THE DRAW TO WIN 1 OF 10 \$200 PRE-PAID VISA CARDS (valid for online orders placed by the 16<sup>th</sup> December 2018).**

**HOME OR BUSINESS DELIVERY (MUST BE PRE-PAID):**

- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- **Order online by 2<sup>nd</sup> December 2018.**
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: ALLD Year: PP Password: ZZY085
- **Postage is \$14.95 per child or \$20.00 per family (for instructions on family delivery see below).**
- Select "delivery per family" option on the first child's order, then for every additional order, select the "additional child" option. You will be charged \$20.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **Please put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on [www.auspost.com.au](http://www.auspost.com.au).
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **Please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.

**PRE-ORDERED SCHOOL SHOP PICK-UP:**

- **Return your list to school by 30<sup>th</sup> November 2018.**
- **Tick the items you wish to purchase.**
- To pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.

OR

- Order online up to **2<sup>nd</sup> December 2018** and choose school pick-up.
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: ALL Year: PP Password: ZZY085
- To pre pay, complete the payment information online.
- For payment on collection, credit card, EFTPOS & cash facilities are available– **no cheques** will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. Uncollected orders will remain at the school.
- **Collect your pre-packed bag from the Allendale Primary School Hall on Friday 11<sup>th</sup> January from 4:00pm-6:00pm and Saturday 12<sup>th</sup> January from 9:30am – 2:30pm.**

**LATE ORDERS:**

Orders placed after the 2<sup>nd</sup> December 2018 can only be for home delivery.

Postage will be **\$16.95 per child or \$22.00 per family.**

Delivery before the start of school cannot be guaranteed for orders placed after 14<sup>th</sup> January 2019.

PLEASE TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER



**MISSING ITEMS:**

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing enquiries@ziggies.net.au. Any claims made after this date will not be accepted.

**REFUNDS:**

Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **17<sup>th</sup> February 2019 or 14 days from date of purchase** (whichever is the latter). PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.

**NO REFUNDS WILL BE ISSUED FOR DIGITAL PRODUCTS WHICH HAS HAD THE CODE SCRATCHED OFF/OR SEAL HAS BEEN BROKEN.**

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.

**YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED.**

**SELF SERVICE:**

Trading hours: Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm

Extended hours: Sat 2<sup>nd</sup> Feb 9:00am – 3:00pm  
Sun 3<sup>rd</sup> Feb 11:00am – 4:00pm  
Mon 4<sup>th</sup> Feb 8:00am – 6:00pm  
Tues 5<sup>th</sup> Feb 9:00am – 6:00pm  
**Closed all public holidays**

Visit us at: **1/180 Bannister Rd**  
**Canning Vale WA 6155**  
enquiries@ziggies.net.au  
9455 3717

**Shop 31, 57 Joondalup Drive (off George Grey Place)**  
**Joondalup WA 6027**  
northstore@ziggies.net.au

**How to shop:** The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

**Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.**

*Please cut along this line and retain this slip as a reminder*

**PARENTS TO SUPPLY:**

- 2x Boxes of Tissues
- 1x Library Bag
- 1x Roll of Paper Towels
- 1x Paper Plates Pk20
- 1x Zip Lock Bags Pk20

Your parcel will be available from the Allendale Primary School Hall on Friday 11<sup>th</sup> January from 4:00pm-6:00pm and Saturday 12<sup>th</sup> January from 9:30am – 2:30pm.

You may pay via cash, credit card or EFTPOS on the day.  
**No cheques will be accepted on collection day.**

Surname:

First Name:

Total: \$

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PRE-PRIMARY**

